



**The State Authorization Network (SAN) Awards
The WCET SANSational Awards
May 1, 2018**

The call for nominations for the WCET SANSational Award is now open!

The WCET SANSational Award recognizes outstanding efforts by SAN member institutions and organizations in developing a high-quality, comprehensive solution to a challenging state authorization issue. This award is meant to showcase good practice in state authorization work while encouraging others to strive for continued progress.

Works Nominated for the WCET SANSational Award should:

- Present solutions that meet the requirements and needs of regulators, SARA, the institution, or (most especially) students.
- Demonstrate a clear, comprehensive, and practical solution to meeting compliance requirements.
- Exhibit capability to be adapted or replicated as a model for others.

Eligibility

WCET SAN members (institutions, organizations, or corporations) in good standing are eligible to be nominated for a WCET SANSational Award. Members may nominate themselves for the award. Look to your own campus and to those of your network for successful works that meet the WCET SAN criteria. Encourage your colleagues to submit a nomination.

Awardee Selection

The WCET SANSational Award Committee, comprised of Jeannie Yockey-Fine of Cooley LLP, Sharyl Thompson of HER Consulting, Heather Jaramillo of University of New Mexico (a 2016 WCET SANSational award winner), and Lisa Siefker of The Ohio State University (a 2017 WCET SANSational award winner) will review all nominations and select the recipients. The WCET SANSational Award Committee may grant a maximum of three awards per topic and reserves the right to grant fewer than three awards per topic.

Awardee Recognition

Recipients of the 2018 WCET SANSational Award will:

- Be recognized in a WCET press release.
- Be recognized on the WCET and SAN websites as an award winner.
- Be recognized at the 2018 WCET Annual Meeting SAN Workshop to be held on October 22, 2018 in Portland, Oregon.
- Be allowed to display the WCET SANSational Award logo on their website and printed materials indicating that they have been awarded the 2018 WCET SANSational Award.

Award Criteria

The WCET SANSational Award recognizes outstanding efforts by SAN member institutions and organizations in applying an innovative solution to challenging state authorization work. Well-written nominations that directly address each criterion are encouraged for this competitive award. Each nomination should:

- Declare to which category you are responding;
- Include a brief description/summary of your institution;
- Provide the heading for each criterion (bulleted lists below) and your response;
- Address each criterion thoroughly;
- Each nomination should not exceed four pages in length and should contain links to any web pages referenced.

The Awards for 2018

WCET SANSational Award will be awarded separately in each of the following categories:

- **Licensure Programs:** Notifications and disclosures for professional licensure program status in each state.
- **Location:** How do you identify where your students are located?
- **Compliance Innovations:** Institution policy, tools, compliance teams, or other inventive or novel compliance management practices.

Licensure-track Programs: Notifications and disclosures for professional licensure

Institutions are required to provide clear notifications about an institution's status regarding professional licensure-track programs in each state per the Federal Regulations to become effective July 1, 2018 and to meet SARA requirements if the institution participates in SARA. Please describe all the methods and locations you use to notify enrolled and prospective students and the messages you use to inform and if necessary, obtain an acknowledgment, about your status regarding professional licensure-track programs.

Applicants should describe their process and address the following criteria:

- **Visibility.** Describe all the places where the general public and a student are informed about the acceptability of your professional licensure programs in each state, where these disclosures are located, and how to find each one.
- **Ease of use.** Describe how the general public and the students can locate these disclosures.
- **Ease of understanding.** Provide the language your institution uses for these disclosures.

Location: How do you identify where your students are?

To be successful in assuring compliance for institutional state authorization and requisite professional licensing board approvals for licensure-track programs, each institution needs to know where their students are when receiving the instruction. Describe any technologies or tools used to determine and track student location. SAN is searching for clear, comprehensive, and practical solutions to this requirement.

Applicants should describe their process and address the following criteria:

- **Comprehensive.** Describe the process (or processes) used to account for all out-of-state students enrolled in both in distance education courses and field experiences of distance and campus-based students (internships, field trips, etc.). Describe the roles of the individuals involved in creating these tools and processes.
- **Frequency.** Describe the frequency with which you identify where your students are located and why you believe that frequency is appropriate.
- **Student Requirements.** Describe if the process is mandatory or if students opt out of identifying where they are located. Describe what your institution does if/when you learn a student is located in a state where distance education or fulfilling supervised field experiences is either not authorized by the high education agency of the state or the activity does not meet prerequisites for licensure or certification in the state.
- **Practical.** Describe how the solution is not overly burdensome for institutional personnel or the student.

Compliance Innovations: Institution policy, tools, compliance teams, or other inventive or novel compliance management practices.

Institutions must determine effective methods to create compliance management plans. These methods are completed by teams of key stakeholders or individual staff members. Please describe the innovative methods, practices, tools, or other inspired processes that your institution has implemented to manage compliance.

Applicants should describe their process and address the following criteria:

- Development process. Describe how you created this innovation. Include the steps from idea inception through implementation and who was involved at each phase.
- Ease of understanding. Describe how the innovation was communicated to and received by your institution.
- Ease of use. Describe how another institution may adapt your innovation to their institution.
- Other details: Please provide any other details germane to your innovation. (for example: amount of time it took for the entire process, how the budget was affected, what department funded the innovation, etc.)

Deadline to Apply: June 30, 2018

Submit nominations via email to **Cheryl Dowd** at cdowd@wiche.edu.

Identify a contact person including email address and phone number.

Acknowledgment of nomination receipt will be sent for each submission.

All Award winners will be notified by August 31, 2018.

Questions:

On the process or status of nominations:

Cheryl Dowd at cdowd@wiche.edu or 303-541-0210.

On the suitability of a potential nomination:

Russ Poulin at rpoulin@wiche.edu or 303-541-0305

