Data Collection: Who, What, Where, Why?

September 20, 2016

- The webcast will begin shortly.
- There is no audio being broadcast at this time.
- An archive of this webcast will be available on the WCET website next week.
Data Collection:
Who, What, Where, Why?

September 20, 2016
Data Collection: Who, What, Where, Why?

• Welcome.

• Use the question box for questions and information exchange.

• Archive, PowerPoint, and Resources available next week.

• Follow the Twitter feed: #WCETwebcast.

Megan Raymond
Manager, Events and Programs, WCET

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@meraymond
Overview

- Tracking practices
  - Public Inst. (SARA – institution)
  - Private/non Profit Inst. (Non-SARA institution)
- Internship Inventory Tool
- SARA Data Collection Requirements
- Q&A
Questions from the Audience

- If you have a question during the webcast, please add your questions to the chat box. We will monitor the question box and have time for Q&A at the end of the presentation.
Moderator

Cheryl Dowd

Director

WCET/State Authorization Network (SAN)
Tracking Practices
ex. Public - mid-size institution & SARA institution

Dan Silverman
Compliance Coordinator
Virginia Commonwealth University
Tracking Practices
ex. Public - mid-size institution & SARA institution
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ex. Public - mid-size institution & SARA institution
Tracking Practices
ex. Private mid size - Non-profit & Non-SARA

Aouie Rubio
Director of Operations
University of San Francisco
Tracking Practices
ex. Private mid size - Non-profit & Non-SARA

Overview

• Chasing online programs enrollment numbers
• Catching up, Strategy and Consultation
• Beyond online - Upcoming priorities
Tracking Practices
ex. Private mid size - Non-profit & Non-SARA

Chasing online enrollment numbers

- Answer basic questions to assess authorization status
  What states are our students in?

- Operational Reports - Data informed plan
  Understanding data infrastructure specific to the institution.
  Identification of high risk states approach.
Tracking Practices
ex. Private mid size - Non-profit & Non-SARA

Catching up, Strategy & Consultation

• Shifting institutional strategy for online programs.

• 9 States Plan for Focused Enrollment.

• Data tools for program consultation.
  Identification of potential risk.
  Project new states to focus on.
Beyond Online - Upcoming Priorities

- Online programs, online courses and hybrid
- Onground/online recruiting activities
- Impact of new proposed federal ruling
  Disclosures and Notifications
Internship Inventory Tool

Jeremy Booker

Business & Technology Applications Specialist (aka. Programmer and Web Designer)

Appalachian State University
Internship Inventory
Challenges & Motivations

Safety
- Where? When? Who?
- Where are our interns?
- When will they be there?
- Who do we contact?

State Authorization
- Which states are allowed?
- How do we stop internships in non-allowed states?
- As early as possible?

Contracts
- Who can sign Contracts?
- Signature Authority
- Standardization
- Is it valid & fully executed?
- Storage
Challenges & Motivations

- Modernize a paper-based process
- Capture data for reporting
- Increase approval speed
- Certify International Internships
- Stay out of the way!
Designing the Solution

- Collaboration & Buy-in:
- The Internship Advisory Council
- Phased Implementation & Continuous Improvement
- Respond to Feedback & Adjust
Internship Inventory
APPAESCHIAN STATE UNIVERSITY

Internship Tracking & Reporting
Your workspace for sharing and organizing internships.

Sign in now

Get approval
Easily move internship proposals through the approval process.

Location, Location, Location
Know where your interns are located at any time.

Search & Report
Collect information, search it later and easily export it for reporting.
Add an Internship

Student
900325006
Jeremy Booker
- 900325006
- j67803@appstate.edu
- Business Analytics

Term
1st Summer 2016 2nd Summer 2016 Fall 2016

Location
- Domestic
- International

State
North Carolina

Department
Computer Science

Internship Host
Facebook, Inc.

Create Internship
Edit Internship

Student

- Banner Id: 900326006
- First Name: Jeremy
- Middle Name/Initial: Lee
- Last Name: Booker
- ASU Email: jb67803@appstate.edu
- Birth date: 9/5/1996
- Address
- City
- State: Select State
- Zip Code
- Phone: 828-262-5881
- GPA: 3.4889
- Campus: Main campus
- Level: Graduate

Status

Current Status: New

Next status

- Leave as New
- Forward to Signature Authority
- Cancel
- Certified by Office of International Education and Development

Faculty Advisor

Rahman Tashakkori - Computer Science

- tashakkori@appstate.edu
- 828-262-7009
- Has not been set

Contract & Documents

Host Details

- Host Name: Facebook, Inc.
- Phone

[Save] [Delete] [Generate Contract]
Internship Contract
(Includes Practicum)

MINIMUM REQUIREMENTS:
Degree, licensure, or certificate-seeking student

1. Junior or other standing as determined by department for undergraduates; good standing for graduate students
2. Cumulative GPA of no less than 2.0
3. Meets additional requirements of department/program

DOMESTIC (WITHIN U.S.) INTERNSHIP: X INTERNATIONAL INTERNSHIP*: ________________

*For International Internships, please note #10 under “Requirements”

Student’s Name: Jeremy Lee Booker
Banner ID: 900325006
Student’s AppState Address:
Student’s E-mail: jb67890@appstate.edu
Phone: 828 262 6981
Paid: X Stipend: X Unpaid: X
Hours Per Week: _______ Credit Hours: _______
Course Dates From: _______ To: _______

Faculty Contact
Name: Rahman Taslakkori
Address:__________________________________________
Phone: 828-262-7009
Fax:__________________________________________
E-mail: taslakkorir@appstate.edu

Internship Host Contact
Agency Name: Facebook, Inc.
Address:__________________________________________
Agency Site Supervisor Name, Title, and Address:
CA
Phone: __________________ Fax: __________________
E-mail: __________________
Location of internship, if different from Agency:

REQUIREMENTS:
1. Undergraduate internships will be 1 s. h. (minimum) to 12 s. h. (maximum). The Appalachian faculty supervisor, referred to above as “faculty contact”, will enter the S/U grade upon completion of all internship requirements.
2. Academic credit will be based on a minimum of 40 field placement hours per semester hour credit.
Change History

Changed 29 days ago by jamesj
  • Status changed from New Internship to New
Apr 6, 2016 01:46

Changed 29 days ago by jamesj
Apr 6, 2016 01:46

Changed 4 days ago by jamesj
May 1, 2016 01:58

Changed 4 days ago by jamesj
May 1, 2016 01:58
  • Status changed from New to Ready for Signature Authority Approval

Changed 3 days ago by rabinowitz
May 2, 2016 10:53
  • Status changed from Ready for Signature Authority Approval to Signature Authority Approved / Pending Dean's Approval

Changed 3 days ago by rabinowitz
May 2, 2016 10:53
  • Status changed from Signature Authority Approved / Pending Dean's Approval to Ready for Signature Authority Approval

Changed 3 days ago by rabinowitz
May 2, 2016 11:32
  • Status changed from Ready for Signature Authority Approval to Signature Authority Approved / Pending Dean’s Approval

Changed 3 days ago by proctorcr
May 3, 2016 09:25
  • Status changed from Signature Authority Approved / Pending Dean’s Approval to Dean Approved / Pending Registration

Changed 2 days ago by trewhc
May 3, 2016 11:34
  • Status changed from Dean Approved / Pending Registration to Registration Issue

Unable to register student for internship. Student currently enrolled for 6 hours Summer I 2016, will need maximum hours override permit for total of 14 hours. Permit request should be submitted through Appalnet Account. Please notify the Office of the Registrar when permit is obtained and we will register student for internship. 828-262-6818 Thank you
The Product

- A modern, custom web-based application.
- Key Features
- Approval Flow
- Searching & Reporting
- History & Logging
- Real-time Banner Integration
- Document Storage
Sharing With Other Campuses

• The Open Source Model
• We share code. You may modify/improve, but must also share your changes.
• The Code is Free. You support it.
• Build a Community of Users / Developers
•
  • You will need the support of your IT group for integration and support.
More Information

- Website: [http://appstateess.github.io/InternshipInventory/](http://appstateess.github.io/InternshipInventory/)
- Code: https://github.com/AppStateESS/InternshipInventory
- Twitter: @internInventory
- Full-length video demos coming soon.
SARA Data Requirements

Data Submission Requirements for Institutions Participating in the State Authorization Reciprocity Agreement (SARA)

a. Institutions participating in the State Authorization Reciprocity Agreements (SARA) shall annually report to the National Council for State Authorization Reciprocity Agreements the number of students enrolled in the institution via distance education delivered outside the home state of the institution, disaggregated by state, territory, or district in which the students reside.

b. This data shall be reported annually to NC-SARA in the spring following the due date for institutions to make their fall enrollment reports to the federal government’s Integrated Postsecondary Education Data System (IPEDS).

c. Prior to such submission, NC-SARA will provide each SARA institution a data reporting manual and a data usage agreement to be signed by responsible parties of the SARA institution and NC-SARA.

Data use by SARA
a. NC-SARA on its website will report those enrollments, by institution
Lanna's Top 5 Best Practices on Data Reporting

Thank you to Lanna Dueck - Executive Director, Arizona SARA Council

1. **DEFINE & IDENTIFY PHYSICAL PRESENCE IN DATA SYSTEM**: data point your institution uses to identify student's physical presence.

2. **DEVELOP STUDENT PHYSICAL PRESENCE REPORT WITH INSTITUTIONAL RESEARCH**, or the official data reporting department at your institution using the above physical presence data point in data system.

3. **PROGRAMMATIC AND ACTIVITY BASED SURVEY**: develop a way to identify and manage 'other activity' such as summer programs in other states, clinicals, student teaching if not identified in data system.

4. **ESTABLISH A STUDENT PRESENCE/STATE AUTHORIZATION REVIEW CYCLE**: set a cycle that makes sense for your institution and be consistent in maintaining it.

5. **COMMUNICATE PROACTIVELY WITH STUDENTS & INTERNAL STAKEHOLDERS**: let students and internal stakeholders know why identifying and maintaining clean data points and tracking mechanisms is important and how they can assist. Communicate changes in a timely manner.
Questions from the Audience
Contact Information

- Cheryl Dowd, Director, State Authorization Network, WCET | cdowd@wiche.edu
- Dan Silverman, Compliance Coordinator, Virginia Commonwealth University | dcsilverman@vcu.edu
- Aouie Rubio, Director of Operations, Accreditation & Compliance, University of San Francisco | Rubio+wcet@usfca.edu
- Jeremy Booker, Business & Technology Applications Specialist (aka. Programmer & Web Designer) Appalachian State University | jb67803@appstate.edu
State Authorization Resources

http://wcet.wiche.edu/initiatives/state-authorization-network

**WCET State Authorization Webpage**
http://wcet.wiche.edu/focus-areas/policy-and-regulation/state-authorization

**WCET Frontiers Blog**
https://wcetblog.wordpress.com/
Learn More and Stay Connected

Register now for the WCET Annual Meeting
- October 12-14, Minneapolis, MN
  - http://wcetconference.wiche.edu/

Register now for WCET/SAN Compliance Workshop
- November 2-3, Cleveland, OH
  - http://wcet.wiche.edu/events/SAN-workshop/November-2016
Thank you WCET Annual Sponsors

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- Smart Sparrow

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