

**NC-SARA Data Reporting 2018 Findings: Enrollment/Out of State Learning Placements
Webcast – November 14, 2018
Questions and Answers**

- 1. What are the enrollment parameters for institutions that do not report to IPEDs?**
Calculate enrollments “as if” you were reporting to IPEDS. The 2018-19 IPEDS Data Collection Schedule can be found at:
<https://surveys.nces.ed.gov/ipeds/ViewIPEDSDataCollectionSchedule.aspx>.

- 2. Out of State Learning Placements (OOSLP) Reporting: In 2019 will the reporting be for out-of-state learning placements that lead to professional licensure or ALL out-of-state learning placements?**

Institutions should report placements that are required for professional licensure and degree completion. Additional guidelines (to clarify the instructions) around what should be reported will be provided prior to the 2019 reporting period. This is a topic that was addressed by the Data Advisory Committee in early December and consequently a Blog Post was issued on December 20, 2018 on this topic. Please see the [Blog Post](#) for more details.

- 3. Will we be using the 2010 CIP codes to report or the 2000 CIP codes?**

The 2010 CIP codes should be used for reporting. The date 2000 was a typo.

- 4. Several questions related to OOSLP reporting were about formal agreements and what activities institutions should report to NC-SARA. Please see response below:**

Clarifications regarding the nature of what out-of-state learning placements should be reporting will be provided before the 2019 reporting period. This is a topic that was addressed by the Data Advisory Committee in early December and consequently a Blog Post was issued on December 20, 2018 on this topic. Please see the [Blog Post](#) for more details.

- 5. Will Enrollment reporting include the IPEDS data "Enrolled in some but not all distance education courses"? If students are on campus for only a couple of weeks of classes in a semester, that is how it is characterized for IPEDS.**

As stated in the NC-SARA Enrollment Data Reporting Guide-Spring 2018, p. 3, “SARA institutions will report the number of students enrolled exclusively in distance education delivered outside the home state of the institution.”

- 6. Just to confirm, enrollment and placement data will include numbers for institutions home state?**

Beginning in 2019, the Enrollment reporting will include enrollments in the institution’s home state. The Out-of-State Learning Placement reporting will not.

7. Will we be reporting in-state enrollments for the OOSLPs?

No. The learning placements reported are solely out-of-state.

8. Several questions were asked about the timeline of Enrollment reporting.

We will continue to have institutions report to NC-SARA their data following the due date for institutions to make their previous fall enrollment report to the federal government's Integrated Postsecondary Education Data System (IPEDS).

9. For OOSLP reporting, if either an internship or a thesis is required for completion of a program, do these internships need to be reported? There is a capstone requirement, but students may choose one or the other.

If the student is completing a placement out-of-state – that placement needs to be reported.

10. On the OOSLP reporting, is it for Fall only, to mirror the Enrollment reporting that we disaggregate from IPEDDS?

No, out-of-state learning placements that occur during the prior calendar year are to be reported.

11. Is the reporting date changing ONLY for IPEDS enrollment data or will that include the learning placement data as well?

We will continue to have institutions report to NC-SARA their data following the due date for institutions to make their previous fall enrollment report to the federal government's Integrated Postsecondary Education Data System (IPEDS). The reporting dates to NC-SARA will be the same for OOSLP and Enrollments.

12. So just to clarify, all the students we place in any state need to be reported by CIP code? So not by state and then CIP, but by CIP across the board, correct?

The survey form will require you to identify the number of students placed in each CIP code, in each state. Screen shots of the 2018 reporting form are in the appendix of the report. NC-SARA is considering alternative formats to improve the user experience for data entry.

13. For what year will we first need to report in-state learning placement numbers?

Never. We have no plans to collect data about in-state placements.

14. Do you report out-of-state learning placements that are required for the degree, occur under an agreement, and are preparation for licensure, but do not carry course credit?

Yes.

15. Is the clinical out-of-state reporting period the same (only Fall semester)?

The reporting period for out-of-state learning placements is January 1, 2018 through December 31, 2018.

16. I completed the NC-SARA Enrollment Data for my institution. I met with key stakeholders such as Legal Affairs, Director of Academic Advising, Director of Graduate Student Services, Office of Institutional Research, and Experiential Learning. Currently, as is the case with many institutions, the OOSLP data is not centralized. Moreover, our institution currently does not have a reliable way to collect the data. We have started the process of thinking about this as an institution. But, can you provide information or tips to help us navigate, collect, and report this information accurately?

We understand how collecting this data can be difficult. Each institution is unique in how they approach data collection; therefore, we do not have a stock answer for how to collect data. See the list of voluntary institutions that reported in 2018 and contact institutions similar to yours for suggestions.

17. We have a few minors that require an internship. Our minors are not assigned a CIP code. Should these out-of-state learning placements be reported?

If the internship is out-of-state and the student is enrolled in your institution – then yes, you will need to report under the most appropriate CIP code (likely that of the related major).

18. If a single nursing student has a 5-week placement in state x and then 5-week placement in state y, both during fall semester, is that person reported as one person or two?

The institution would report two out-of-state placements.

19. For the learning placement reporting, the instructions indicated it should include all students across the academic year. Since everything else aligns with IPEDS Fall Enrollment and this was the only data we had to report on, we only reported the Fall placement data. Can we continue to report on the Fall snapshot data? Reporting for an entire year poses more issues. Clarification on the instructions would be helpful.

The 2019 reporting period for out-of-state learning placements is January 1, 2018 through December 31, 2018.

20. Should the reporting guidance offered in the SARA Manual on the subject of Supervised Field Experiences (SFEs) still be followed if all factors would not be met for Learning Placements (LPs) as articulated in the SARA Placement Reporting Guidance?

Beginning in 2019 the data guides will be the single source of directions for institutions on how to report both enrollment data and out-of-state learning placements. There will be no language in the SARA Manual on how to report – only the obligation to report. Clarifications regarding the nature of what out-of-state learning placements should be reporting will be provided before the 2019 reporting period. This topic was addressed by the Data Advisory Committee in early December and consequently a Blog Post was issued on December 20, 2018 on this topic. Please see the [Blog Post](#) for more details.

- 21. How does NC SARA conceptualize “required” when describing the LPs that should be reported? Many online programs list a practical skills development requirement (or similar requirement) that can be completed in different settings, including but not necessarily through an out-of-state LP. Where students can satisfy a program’s requirements by completing an externship (LP), for example, but also by completing a capstone course or independent study online (non-LPs), would the institution report the numbers of students who have chosen an LP option, or are these exempt?**

Yes, the institution would report those that choose the learning placement option, if the learning placement option was done out-of-state.

- 22. Should institutions be reporting by state only or by state and placement site for the out-of-state placements?**

Institution will report out-of-state learning placements by each state not by placement site.

- 23. Is the out-of-state learning placement reporting period a calendar year?**

Yes. The 2019 reporting period for out-of-state placements is January 1, 2018 through December 31, 2018.

- 24. Do we report the state of the internship location vs. state where student is located for virtual Internships? For instance, the student is enrolled in a school in TN; however, the student lives in and will work out of the state of Maryland. The student was hired by an office in California and will receive supervision from the California office virtually.**

Institutions would report out-of-state learning placements in which the student has a physical presence. In the example above, the institution would not report an out-of-state learning placement in California but rather in Maryland.

- 25. Is reporting required for all internships (electives) or just those required for degree programs?**

Institutions would report all internships that meet the five points of criteria for reporting. Clarifications regarding the nature of what out-of-state learning placements should be reporting will be provided before the 2019 reporting period. This topic was addressed by the Data Advisory Committee in early December and consequently a Blog Post was issued on December 20, 2018 on this topic. Please see the [Blog Post](#) for more details.