

Our State Authorization Journey



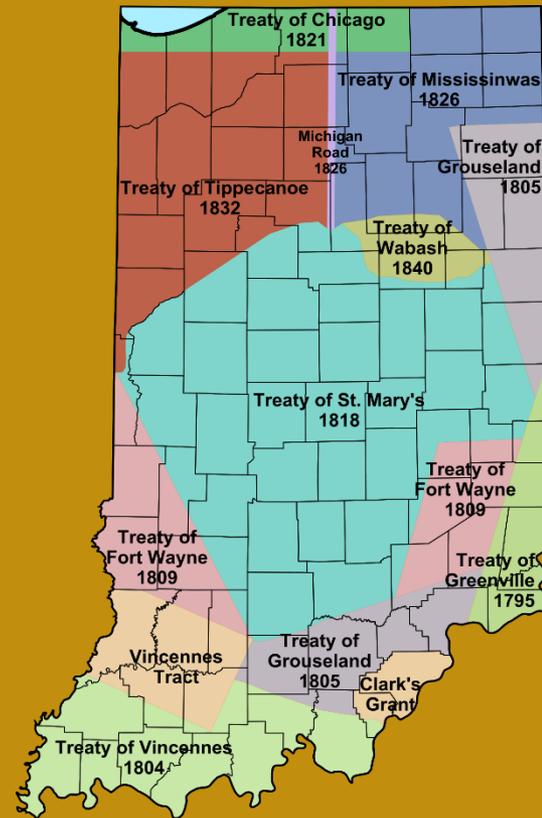
Marcelle Jones, MS, CADAC, CMHFA
Program Accessibility and Compliance Specialist- Online Learning

Areas of Oversight

- ❖ Regulatory Compliance
- ❖ Systems Accessibility
- ❖ Legal/Office of Institutional Equity Liaison
- ❖ Faculty Development
- ❖ Instructional Design Training
- ❖ Project Scoping
- ❖ Consultant to Academic Programs
- ❖ Consultant to Online Degree Launch Process

The Map for the Journey

Where we started?
What we accomplished?
What are Next Steps?



Where We Started?

...With an Evaluative, Critical Eye



STATE AUTHORIZATION

State Authorization - State by State Summary

NC-SARA

Contact
 Marcelle Jones
 Program Accessibility and Compliance Specialist
 Purdue Online Learning
 Email: jone1772@purdue.edu
 Stewart Center, Office G32
 128 Memorial Mall
 West Lafayette, IN 47909-2034
 765-496-7947

State Authorization
 Purdue University is accredited by the Higher Learning Commission. The Higher Learning Commission is an institutional accrediting agency recognized by the U.S. Department of Education.
 Purdue is committed to complying with all states' regulations for the Purdue Online Learning programs. For specific information regarding state authorization, approval, licensure or exemption, please email jone1772@purdue.edu.
This applies to Purdue Online Learning programs ONLY. Students from these states who are interested in our on-campus programs are encouraged to contact Purdue University.
State Contact Information
 Pursuant to the U.S. Department of Education's Federal Integrity Rules, Purdue University must provide to its out-of-state distance education students or prospective students the contact information for filing complaints with each state licensing entity and any other relevant agency that would handle the complaint.
 If a student located in a SARA state has a complaint about an institution operating under SARA, complaints must first go through the institution's standard procedure for resolution of student grievances. If a student is not satisfied with the outcome of the institutional process, the complaint may then be brought to the SARA portal agency in the institution's home state. The state where the student is located also may resolve the complaint. Although students may choose to work through their own state's SARA office for complaint resolution, the SARA office of the state where the provider is located is responsible for staffing the investigation and complaint resolution.

STATE AUTHORIZATION

NC-SARA

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NC-SARA
 A State Authorization Reciprocity Agreement (SARA) is an agreement among its member states, districts and U.S. territories that establishes comparable national standards for interstate offering of postsecondary distance-education courses and programs. It is intended to make it easier for students to take online courses offered by postsecondary institutions in a state other than the one where they reside. SARA is overseen by a national council and administered by four regional higher education compacts: MHEC, NEHB, SREB and WICHE.
 For states that are a member of SARA, an institution doesn't have a physical presence and is therefore able to have supervised field experiences without further authorization so long as it does not provide for the placement of more than ten students from an individual academic program placed simultaneously at one clinical or practicum site, unless approval for a larger number is provided by the host state SARA portal agency.
 Additionally, SARA covers class field trips across state lines, but does not cover full-scale residency programs such as a summer session at a field station. Physical presence under SARA is also not triggered if the instruction provided for a short course or seminar takes no more than 20 classroom hours, in regard to a full-term course. It would not trigger physical presence if the instructor and students physically meet together for no more than two meetings, totaling less than six hours.
 If a state is not a member of SARA, the rules regarding what constitutes a physical presence varies. Please contact Marcelle Jones at jone1772@purdue.edu if you have questions regarding physical presence standards in a non-SARA state.

STATE AUTHORIZATION

State Authorization - State by State Summary

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Important Note for Prospective Students: If you are considering an academic program that leads you to obtaining professional licensure in your state, Purdue cannot confirm whether the program meets the requirements for professional licensure in your state, it is highly recommended that you contact the appropriate licensing agency in your state to seek information and additional guidance before beginning a program outside of your state. For licensing board contact information and approval status, please see below.

Alabama	Hawaii	Michigan	North Carolina	Texas
Alaska	Idaho	Minnesota	North Dakota	Utah
Arizona	Illinois	Mississippi	Ohio	Vermont
Arkansas	Indiana	Missouri	Oklahoma	Virginia
California	Iowa	Montana	Oregon	Washington
Colorado	Kansas	Nebraska	Pennsylvania	West Virginia
Connecticut	Kentucky	Nevada	Puerto Rico	Wisconsin
Delaware	Louisiana	New Hampshire	Rhode Island	Wyoming
District of Columbia	Maine	New Jersey	South Carolina	
Florida	Maryland	New Mexico	South Dakota	
Georgia	Massachusetts	New York	Tennessee	

Indiana
Student Complaint Information
 Student Complaint Information - Indiana SARA Portal Agency
 (317) 484-4430
[Back to Top](#)

Iowa
Licensing Agency
 Iowa College Student Aid Commission
 Purdue University is authorized to operate in Iowa under the State Authorization Reciprocity Agreement (SARA). Approval for institutional participation was granted by the National Council for State Authorization Reciprocity Agreements (NC-SARA) on May 12, 2016.
Professional Board Licensure
 Iowa Board of Nursing
 Iowa Board of Education
Student Complaint Information
 Student Complaint Information - Iowa SARA Portal Agency
[Back to Top](#)

Kansas
Licensing Agency
 Kansas Board of Regents
 Purdue University is authorized to operate in Kansas under the State Authorization Reciprocity Agreement (SARA). Approval for institutional participation was granted by the National Council for State Authorization Reciprocity Agreements (NC-SARA) on May 12, 2016.
Professional Board Licensure
 Kansas Board of Nursing
 Kansas Board of Education
Student Complaint Information
 Student Complaint Information - Kansas SARA Portal Agency
[Back to Top](#)

Kentucky
Licensing Agency
 Kentucky Council on Postsecondary Education
 Because Purdue University does not have a physical presence in the Commonwealth of Kentucky, Purdue is not required by the Kentucky Council on Postsecondary Education to obtain approval from the Council to offer its "Fully Online" programs to the residents of Kentucky. Therefore, Purdue University is in compliance with Kentucky regulations concerning postsecondary distance education.
Professional Board Licensure
 Kentucky Board of Nursing
 Kentucky Board of Education
Student Complaint Information
 Kentucky Council on Postsecondary Education
 (502) 573-1555
[Back to Top](#)

Contributors to the Cause

- ❖ Legal Counsel
- ❖ Disability Services
- ❖ Procurement/Office of Institutional Equity
- ❖ Registrar
- ❖ Admissions
- ❖ Purdue Online Learning
- ❖ Teaching and Learning Technologies
- ❖ Wiley
- ❖ College of Education
- ❖ College of Veterinary Nursing
- ❖ Marketing
- ❖ Prioritization Committee
- ❖ Information Technology/Web Design
- ❖ Other

Meetings, Meetings, and More Meetings



Progress in
Process

What We Accomplished?

Language to capture data in two areas:

Area 1a: Incorporating the language below into the application and registration systems for distance programs to allow OIRAE and the Registrar to provide accurate data for the annual NC-SARA reporting which occurs every Spring, specifically to assist in meeting Section 5.2: item 10 in the NC-SARA manual, which states we must know where our students are physically located while enrolled in courses not just their permanent address. 1a components correspond with H: i, ii on the checklist that Amanda created in 2018.

1. You have registered for an online program offered by Purdue University. State and federal regulations require Purdue University to verify your physical location when taking online courses.
2. In which state will you be physically located while completing the online program?
3. I understand that if I move across state lines during a term, that I must update this information.

Area 1b: Incorporating the language below into the application and registration systems for programs that lead to professional licensure to allow OIRAE and the Registrar to provide accurate data for the annual NC-SARA reporting which occurs every Spring, specifically to assist Section 5.2: item 10 in the NC-SARA manual, which states we must know where our students are placed for their experiential learning (field placements) while enrolled in a professional licensing program. 1b components correspond with H: i, ii on the checklist that Amanda created in 2018.

1. The program you have applied for has a field experience, internship, or clinical hours requirement. We understand that this experience may take place in a state that may differ from the state in which you will be located while completing your online, or other coursework. On the other hand, it may differ from the state you permanently reside.
2. For example, you may cross a state border in order to complete your field experience, internship or clinical hours.
3. In which state will you be physically located while completing that field experience, internship, or clinical hours?

Area 2: Disclosures on Website correspond with mandates from Section 5.2 SARA Manual/Item 10 of SARA Renewal-Disclosure requirements and State Authorization (34 CFR 668.71--668.75 Misrepresentation; which specify as a Title IV receiving public institution, we are responsible for posting these said disclosures, which notify the students of departmental requirements before enrolling in a chosen degree program. This corresponds with H: i, ii on the checklist that Amanda created in 2018. The three disclosures are for collectively displaying on each of these departmental websites: Education, Vet Nursing, Purdue Online.

1. I understand Purdue University cannot guarantee placement within specific requested districts/schools.
2. I have been informed that this online program has pre-requisites and will be held accountable for any additional fees and placement opportunities.
3. I understand the program that I am applying for does/does not lead to state licensure

Disclaimer: The content of this slide was vetted by Purdue's legal counsel.

Our Progress

The DOE Progression for Online Learners



TakeAways:

- The Foundation of Regulatory Compliance for out-of-state activities of the institution is THE STATE...
- Liability mitigation/avoidance to the institution.
- Moral obligation to the student by the institution.
- SARA participating institutions must follow the requirements acknowledged in the initial SARA application, renewal application, and SARA manual. (The alternative is individual state applications, fees, reporting, and renewals to obtain individual state compliance).
- For courses and programs leading to professional licensure, notify current and prospective students whether the course or program meets licensure board prerequisites in the state where the student is participating in the course or program.



Future Requirements

A Combination of Both Past and Present Requirements

- The institutions cannot choose whether they wish to follow the laws and regulations of the state where the institution participates in activity.
- Institutions must be compliant in the states where their activities occur.
- So, the message is simple. Keep focused on state compliance including state licensure boards for the courses and programs offered out of state.

Still In Play:

- State regulations
- SARA requirements (Contract #10 & Manual 5.2)
- Federal regulations currently effective
 - 668.431b) – Institutional Information (Student Complaint location)
 - 668.71 and 668.72 (c) (2) Misrepresentation – with specific language about professional licensure
 - 602.17(g)(2) – at registration or enrollment, in writing, notify students of any projected additional student charges (proctoring)

Past Requirements

Present Requirements

2016-2018 Federal Regulations:

- 34 CFR 600.2 Definitions: State Authorization Reciprocity Agreement - **DELAYED**
- 34 CFR 600.9 (c) State Authorization for distance education or correspondence courses - **DELAYED**
- 34 CFR 668.50 – Institutional disclosures for distance or correspondence programs - **DELAYED**
- Note that the Department of ED did not delay 34 CFR 600.9 (d) State Authorization of foreign locations of domestic institutions. **EFFECTIVE DATE REMAINS JULY 1, 2018**

Source: www.bellowscollege.com
 *Some regulations are under review and may change. Please check for updates.
 **Some regulations are under review and may change. Please check for updates.
 ***Some regulations are under review and may change. Please check for updates.

BELLOWS
College

Steps of the State Authorization Journey

Step 1- Does your degree program, course, or activity take place outside the state of Indiana?

If No, then No Action Needed

If Yes, then Proceed to Next Step

Step 2- Does the degree program, course, or activity take place in a SARA state?

If No, then Call Marcelle Jones 765-496-7947 or Proceed to <http://nc-sara.org/about>

If Yes, then Proceed to Next Step

Step 3- Does the degree program, course, or activity involve ANY of the 9 physical presence triggers in the NC-SARA state? **Please Note:** There may be restrictions in a non-SARA state like CA.

If No, then No Action Needed

If Yes, then Call Marcelle Jones 765-496-7947 or Proceed to NC-SARA <http://nc-sara.org/about> and <http://nc-sara.org/content/sara-and-physical-presence-standard>

Step 4- Does the degree program, course, or activity require approval by the applicable out-of-state higher education agency? **Please Note:** Operation in a NC-SARA state is subject to Professional Licensure Notifications, Data Reporting to NC-SARA, and Specific Language used in contracted supervised fields.

If No, then No Action Needed

If Yes, then Call Marcelle Jones 765-496-7947 or Proceed to: <https://qa.www.purdue.edu/innovativelearning/>

Structure: Courtesy of Vanderbilt University

State Authorization, Federal Regulations, and NC-SARA

MARCELLE JONES, MS, CADAC, CMHFA

PROGRAM ACCESSIBILITY AND COMPLIANCE SPECIALIST,
DIGITAL EDUCATION

PURDUE UNIVERSITY

PURDUE
UNIVERSITY®

Our Progress

Disclosure Checklist for Online Programs at Purdue University

This checklist is a general reference guide for determining compliance with various disclosure requirements related to online programs required by the National Council for State Authorization Reciprocity Agreements, Federal Title IV requirements and other Federal regulations. This checklist applies only to online programs. In addition, as federal and state regulations and requirements may change, this list should be compared to the most recently issued regulations.

Individuals creating the communication, webpage, advertising, promotional and other marketing materials for any online program must observe federal regulation 34 CFR § 668.71, which prohibits the University, its representatives, and its service providers from making any substantial misrepresentation about the nature of its educational programs, its financial charges, or the employability of its graduates. This prohibition applies to all forms of communication, including the required disclosures set forth below. The department delivering the academic programs, with assistance from data provided by University administrative offices, such as the registrar's office, the bursar's office, and financial aid are responsible for ascertaining all factual information and data points included on any disclosure given to enrolled or prospective students.

Disclosure Requirements	Status
I. Program Specific Disclosures	
a. Provide a full description of the course or program, and information about institutional and program requirements necessary for admission into the digital program, including any special or exceptional program requirements. (https://vet.purdue.edu/nursing/DL/admissions-process.php)	Met
b. Provide profiles for all faculty and other instructional personnel that will teach the course/program (the concern here is lecturers and other course instructors not already listed on the general department website) (https://vet.purdue.edu/nursing/team.php)	No Met
c. Program accreditation status, including the meaning of accreditation status and accreditor's contact information (https://vet.purdue.edu/about/accreditation.php)	Met
d. Tuition, fees and other costs associated with enrollment in the program	Not Met
e. Estimated cost of books and supplies (https://vet.purdue.edu/dvm/financial-aid.php)	Met
f. All program-specific fees (i.e., technology, lab and other fees specific to the program in which the student is enrolled, transportation costs related to practicum and clinical experiences or in-person course requirements for hybrid programs) (https://vet.purdue.edu/nursing/DL/current-students.php)	Met
*Note: This may be accomplished by including a link on the Bursar website found here (https://www.purdue.edu/bursar/tuition/fees/2018-2019/undergraduate/fallSpring.html) and indicating which fees are/not applicable to 100% online programs and/or hybrid programs, as applicable.	
g. All program-specific admissions requirements (https://vet.purdue.edu/nursing/DL/admissions-process.php)	Met
h. For Programs Leading to Professional Licensure the following disclosures are required: *Note: "Programs Leading to Professional Licensure" is defined as programs represented to prepare students for an occupation for which, at completion of the program, a local, state or federal license, or nongovernmental certification is required (i) as a precondition for employment, (ii) to perform certain functions, or (iii) to meet additional conditions that are generally needed to secure employment.	In Progress
i. Explicit statement as to whether the course or program, including clinical or experiential practice, meets the professional licensure standards in all states in which the institution enrolls students, or	In Progress
ii. After making all reasonable efforts to make such a determination, if unsuccessful, the institution may notify the applicant or student in writing that the institution cannot confirm whether the course or program meets requirements for professional licensure in the student's state, provide the student with current contact information for any applicable	

licensing boards, and advise the student to determine whether the program meets requirements for licensure in the state where the student lives.	
II. Institutional Disclosures	
a. Disclosures that Require Additional Information and/or modification specific to Digital Education Programs	
Student Complaint Disclosures	
A. Website including information on the procedure students may follow to file a complaint with Purdue University, the Higher Learning Commission, and the Indiana Commission for Higher Education and the relevant agency in each other state in which students enrolled in digital education programs reside (https://www.purdue.edu/innovativelearning/developing-courses/licensure-authorization/pwl/notifications/default.aspx)	Met
B. Direct disclosure to enrolled students containing the same information as that in II.a. above.	Met
Program Integrity/Privacy Disclosures	
A. General description of the procedures the University uses to ensure student privacy and program integrity (i.e., to ensure that the student who registers in a distance education course is the same student who participates in or completes the course and receives academic credit (https://www.addl.purdue.edu/Portal/ACC_Info/Privacy))	Met
B. Disclosure of any additional costs to the student associated with the verification process (if any)	In Progress
b. Other Institutional Disclosures: Purdue University already makes these disclosures through its webpages. Purdue Online may consider the existing availability of this information on its webpage to be sufficient, or may include a link to this information on the Digital Education General Webpage:	
a. Institutional accreditation status, including the meaning of accreditation status and the accreditor's contact information. Available at https://www.purdue.edu/cira/accred.html	Met
b. University Admissions Requirements. Undergraduate Admissions Requirements available at: https://admissions.purdue.edu/ ; Graduate Admissions Requirements available at: https://www.purdue.edu/gradschool/prospective/gradrequirements/index.html	Met
c. University Refund Policy: https://www.purdue.edu/bursar/tuition/refundWithdrawals/refundPolicy.html	Met
d. University Withdrawal Procedures: https://www.purdue.edu/bursar/tuition/refundWithdrawals/withdrawalProcedures.html	Met
e. Return of Federal Title IV Funds: https://www.purdue.edu/bursar/tuition/refundWithdrawals/titleIVFunds.html	Met
f. Link to University's information regarding accessibility for students with disabilities, as applicable to an online program	Met
g. University Financial Aid Office for information about all available forms of financial aid: https://www.purdue.edu/dfa/	Met
h. Study Abroad Academic Policy: https://www.purdue.edu/IPPU/SA/Policy/index.html and credit transfer information: https://www.purdue.edu/IPPU/SA/FacultyStaff/creditTransfer.html	Met
i. University Copyright Policy: https://www.purdue.edu/policies/academic-research-affairs/a25.html	Met
j. University transfer of credit guidelines: https://www.admissions.purdue.edu/transfercredit/index.php	Met

Disclaimer: The content of this slide was vetted by Purdue's legal counsel.

Our Progress

PURDUE | Innovative Learning

Contact Us | Learn about IMPACT | © All Purdue Online Degrees

Home | Developing Courses - | Supporting Instruction - | Engaging Students - | Enhancing Accessibility | Leading the Way - | Meet the Team -

Launching an Online Course or Program
State Authorization
Video Production
Course Design
Syllabus Template
Teaching Guides

Teaching at Purdue? We're here for you.

We help you use evidence-based pedagogy and technology to engage your students in transformative learning.

Whatever your teaching and learning needs are, the Innovative Learning Team provides resources for teaching Purdue courses in any modality.

PoRTAL

Transform Your Online Teaching

Are you thinking about moving your courses to an online format? Are you already teaching online and looking for additional ways to engage your students? PoRTAL can help you improve your knowledge and skills as you seek to develop your online courses. Topics include: instructor strategies, course enhancement, pedagogy, active learning, sample tools, and policies.

[More Details](#)

Developing Courses

- Launching an Online Course or Program
- State Authorization
- Video Production
- Course Design
- Syllabus Template
- Teaching Guides

<https://PurdueInnovativeLearning/>

Professional Licensure and State Authorization

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This applies to Purdue Online Learning programs ONLY. Students from these states who are interested in our on campus programs are encouraged to contact Purdue University.

Welcome to State Authorization

Purdue University participates in federal financial aid programs under Title IV of the Higher Education Act of 1965. Therefore, Purdue University is required to comply with the Program Integrity Misrepresentation rules published in 2010 and State Authorization regulations (which vary from state to state) in application to online/distance education programs. The regulations require institutions of higher education to obtain approval from the states in which they provide postsecondary education programs. The regulations allow authorization to come directly from a state or through a "state authorization reciprocity agreement." Purdue University, located in Indiana, is currently authorized by or pursuing authorization from all states.

Purdue University participates in the State Authorization Reciprocity Agreement (SARA), which is an agreement among states that establishes national standards for the interstate offering of postsecondary distance education courses and programs. Through SARA, Purdue may provide distance education to residents of any other SARA member state without seeking authorization from each SARA member state. All states, other than California, participate in SARA, and Purdue has received approval or exemptions from them. Courses and programs incorporating an 'experiential learning' experience are considered distance education. Under SARA, an 'experiential learning' experience means the student reports directly to a supervisor, mentor, faculty member or other qualified professional, located in the host state, who has a direct or indirect reporting responsibility to the institution where the student is enrolled, whether or not credit is granted. Examples of 'experiential learning' experiences include internships, clinicals, student teaching, or the like.

We urge you to review the regulations regarding authorization of your specific state if you are *all* of the following:

- a U.S. citizen
- do not live in Indiana
- are thinking about enrolling in a Purdue University online program

If you become a Purdue University student, you are responsible for checking program authorization and licensure requirements in your state of residence. Rules and regulations vary by state. If you move to a new state, you are responsible for ensuring our program is approved in your new state.

Our Progress

Disclosures for Faculty/Student



On this page:

- [Accreditation](#)
- [Disclosures for Professional Licensure](#)
- [Purdue Online Learning Student Complaint Policy](#)
- [Filing Complaints at Purdue University](#)
- [State Authorization Reciprocity Agreement \(SARA\)](#)
- [Student Complaint Information by State and Agency](#)
- [Are you Ready to be a Boilermaker?](#)
- [Purdue's Refund Policy](#)
- [Withdrawing from Purdue University](#)
- [Returning of Federal Title IV Funds](#)
- [Contacting the Disability Resource Center](#)
- [Study Abroad Academic Policy and Credit Transfer](#)
- [International Enrollments](#)
- [Purdue's Copyright Policy](#)



Professional
Licensure by
Program



Professional
Licensure by State



Disclosures for
Faculty/Student



State Authorization
Reciprocity
Agreement (SARA)

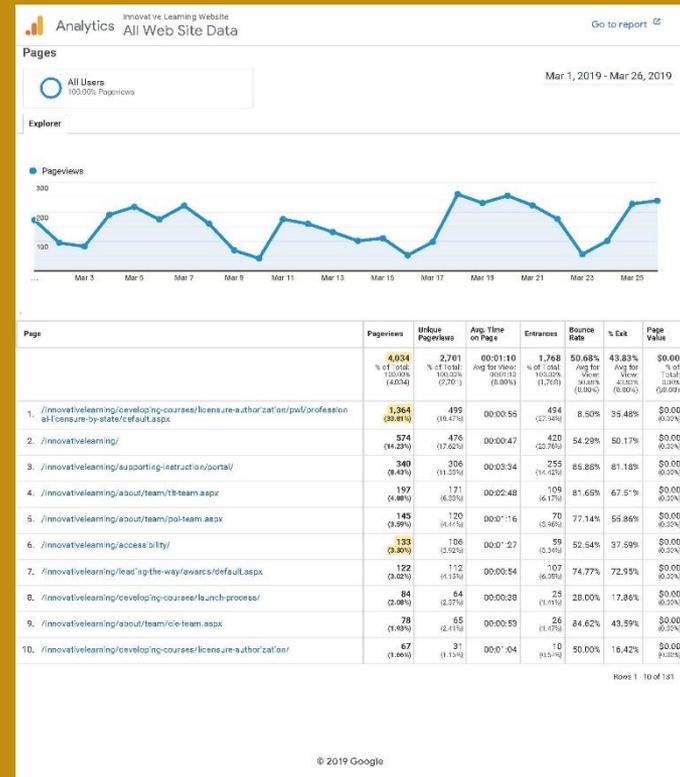
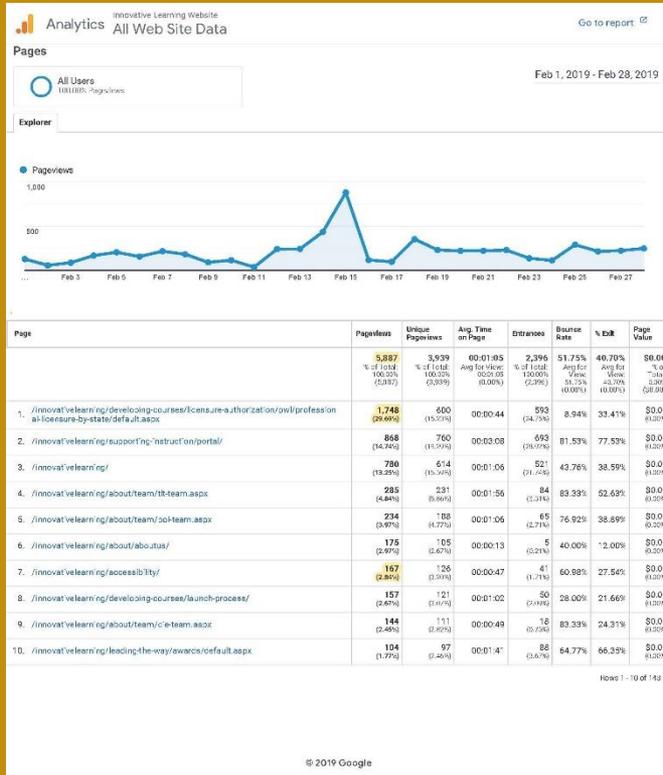


Resources

<https://ProfessionalLicensureStateAuthorization/>

Data Analytics Reports

New State Authorization Website Visits



72 WORKSHOPS; 40 FACULTY assisted in 2018-2019

What are Next Steps?

- ❖ Implement SPLASH notice
- ❖ Track student location for State Authorization and NC-SARA
- ❖ Track student placement across state lines
- ❖ Educate on DOE final rulings
- ❖ Implement a campus-wide Out-of-State Educational Activities Policy
 - The policy supports, at least two of the four key pillars, outlined in our 2013 strategic plan. First, is Affordability and Accessibility and second is Transformative Education.
 - The policy also reflects the university's mission; particularly “we are innovators discovering new ideas and solutions that will foster a positive global impact”.
 - The approach allows for fostering goodwill, clear understanding of requirements across academic departments, and implements the Universal Design for Learning pedagogy.

Questions



Contact Information:

Marcelle Jones

Program Accessibility and Compliance Specialist- Online Learning
Purdue University | Teaching and Learning Technologies

Phone: 765-496-7947

Email: Jones1772@purdue.edu

*Designated Title IX Reporter

*QPR Suicide Prevention Gatekeeper

*Quality Matters Certificate of Completion



COMMUNICATING ABOUT STATE AUTHORIZATION



Lisa Siefker, State Authorization Program Manager
The Ohio State University



Ohio State in a Nutshell



Public

Enrollment: 68,100

Decentralized

15 colleges

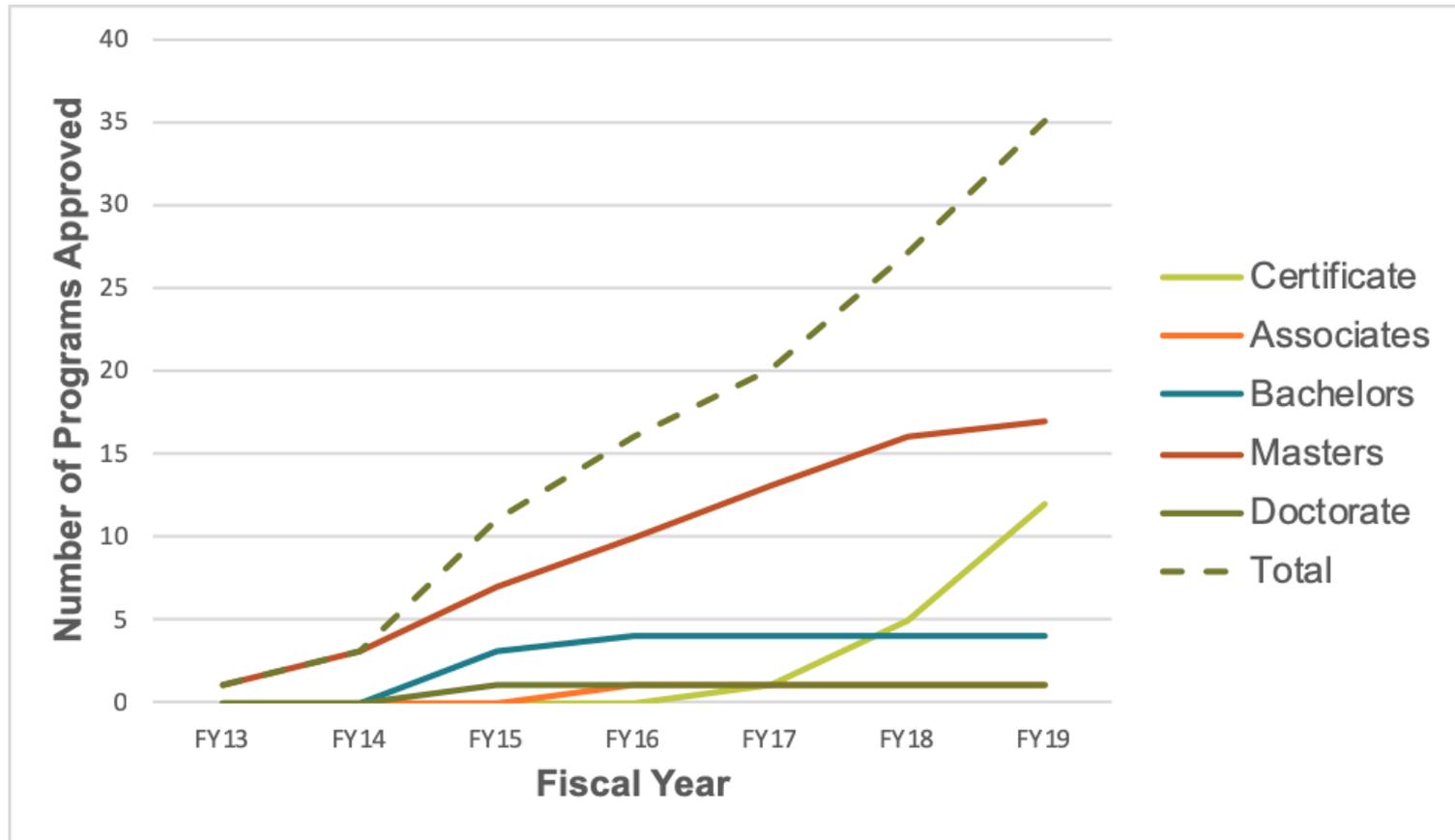
5 regional campuses

SARA institution



THE OHIO STATE UNIVERSITY

Online Program Progress



THE OHIO STATE UNIVERSITY

Office of
**Distance Education
and eLearning**

CHALLENGES

Complex
regulations

Changing
requirements

Faculty &
staff turnover

Independent
academic
units



Connecting to Ohio State's Mission

MISSION

- ✓ Creating & discovering knowledge
- ✓ Educating students
- ✓ Preparing students to be leaders & engaged citizens
- ✓ Fostering a culture of engagement & service

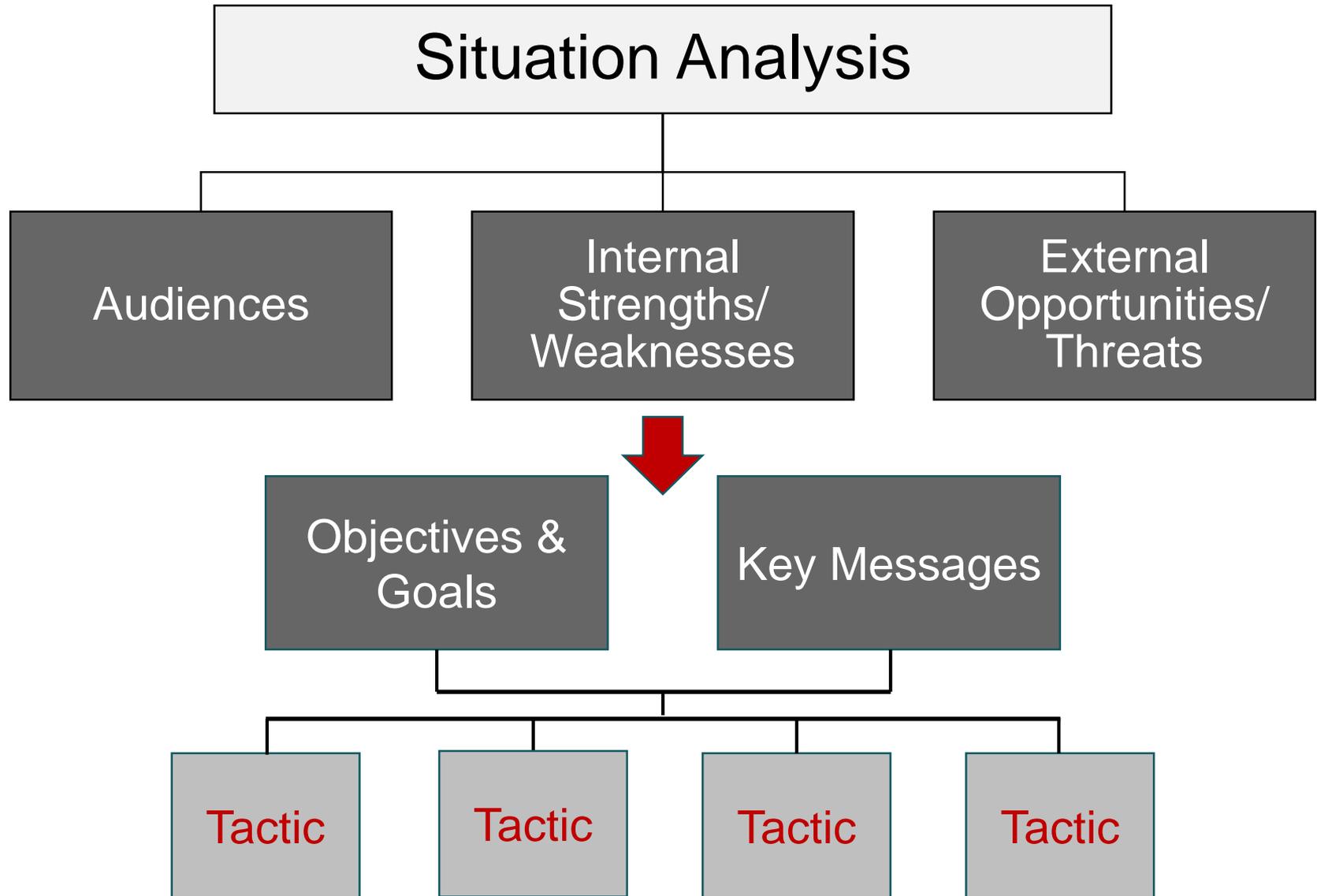
VALUES

- ✓ Excellence
- ✓ Diversity in people & ideas
- ✓ Inclusion
- ✓ Access & affordability
- ✓ Innovation
- ✓ Collaboration
- ✓ Integrity, transparency & trust

GOALS

- ✓ Teaching & Learning
- ✓ Access, Affordability & Excellence
- ✓ Operational Excellence
- ✓ Resource Stewardship

DEVELOP A STRATEGY



DEVELOP A STRATEGY: Key Messages

STAFF

- The state authorization team is here to help
- Compliance is a collective responsibility - we're all in this together
- Regulations change

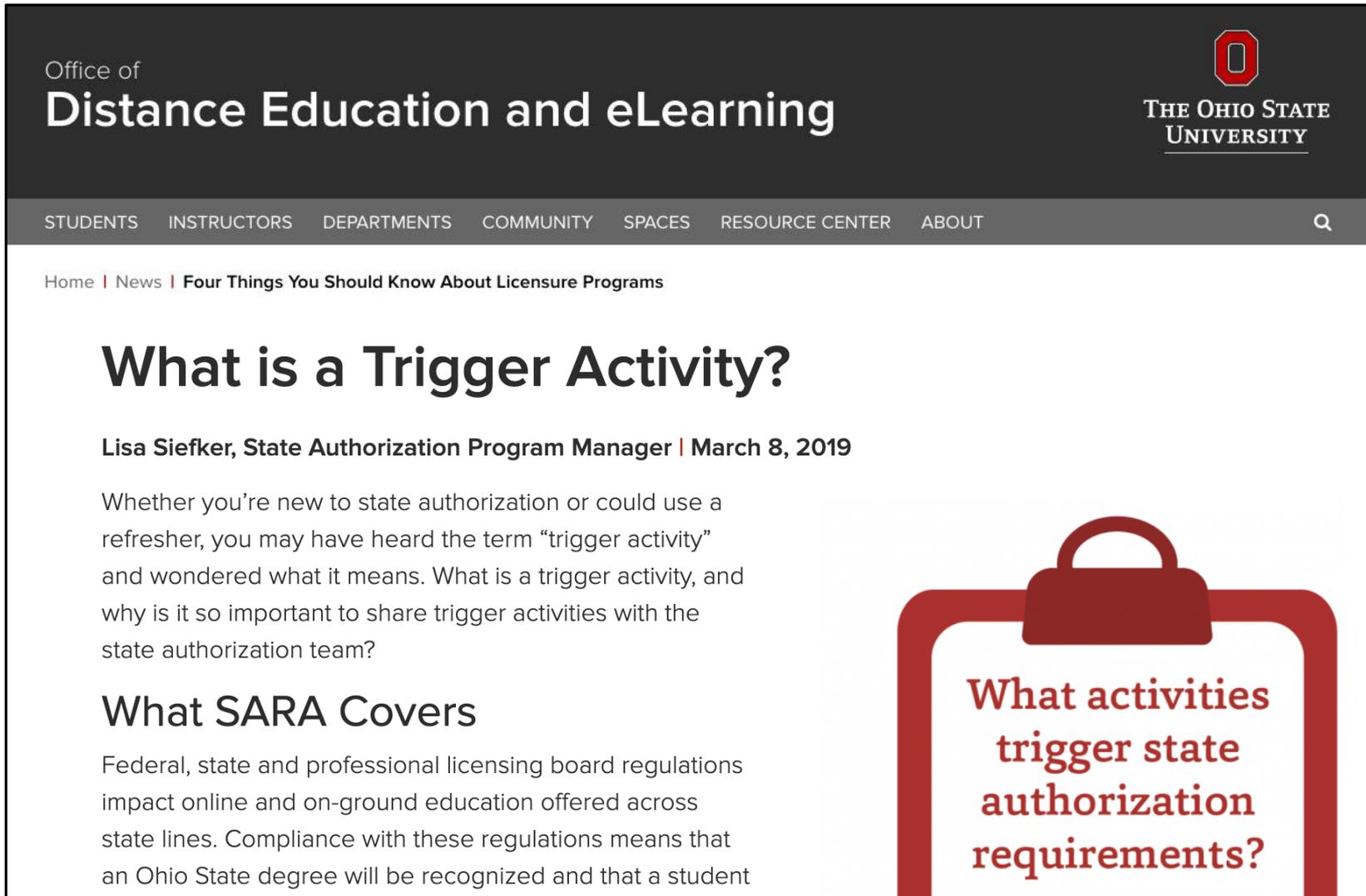
STUDENTS

- Your location matters
- Ohio State researches regulations to make sure a program meets requirements in your state

LEADERSHIP

- SA team works to maintain value of Ohio State degree, regardless of student location
- Participation in SARA streamlines compliance, but doesn't cover everything

TOOL: Monthly Web Articles



Office of
Distance Education and eLearning

THE OHIO STATE
UNIVERSITY

STUDENTS INSTRUCTORS DEPARTMENTS COMMUNITY SPACES RESOURCE CENTER ABOUT

Home | News | **Four Things You Should Know About Licensure Programs**

What is a Trigger Activity?

Lisa Siefker, State Authorization Program Manager | March 8, 2019

Whether you're new to state authorization or could use a refresher, you may have heard the term "trigger activity" and wondered what it means. What is a trigger activity, and why is it so important to share trigger activities with the state authorization team?

What SARA Covers

Federal, state and professional licensing board regulations impact online and on-ground education offered across state lines. Compliance with these regulations means that an Ohio State degree will be recognized and that a student

What activities trigger state authorization requirements?

TOOL: Monthly Stakeholder Newsletter

State Authorization



THE OHIO STATE
UNIVERSITY

State Authorization Leaders:

Greetings, state authorization leaders! Please read below for this month's state authorization news and reminders. As always, thank you for your support, and please reach out with any state authorization questions.

Lisa Siefker & Casey Hammond
State Authorization Team
Office of Distance Education & eLearning
ODEE-stateauth@osu.edu | odee.osu.edu | [@OhioStateIT](https://twitter.com/OhioStateIT)



Negotiated Rulemaking Underway
Background

- Listserv - 281 stakeholders
- Regulatory updates
- Changes in authorization status
- SARA policy updates
- Reporting deadlines
- Reminders

TOOL: Faculty & Staff Web Content

IN THE NEWS

March 8, 2019

[What is a Trigger Activity?](#)

February 11, 2019

[Get Involved in State Authorization](#)

January 11, 2019

[Can Online Programs Enroll Students Outside the U.S.?](#)

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EVENTS

State Authorization Advisory Committee Meeting

April 24, 2019

10 am - 11 am

Enarson Conference Rm

TOOL: Online Training Module

Choose a topic to learn how state authorization impacts students and Ohio State's out-of-state activities:



Out-of-State Internship or Clinical



Online Licensure Program



Online Course or Program



Student Financial Aid



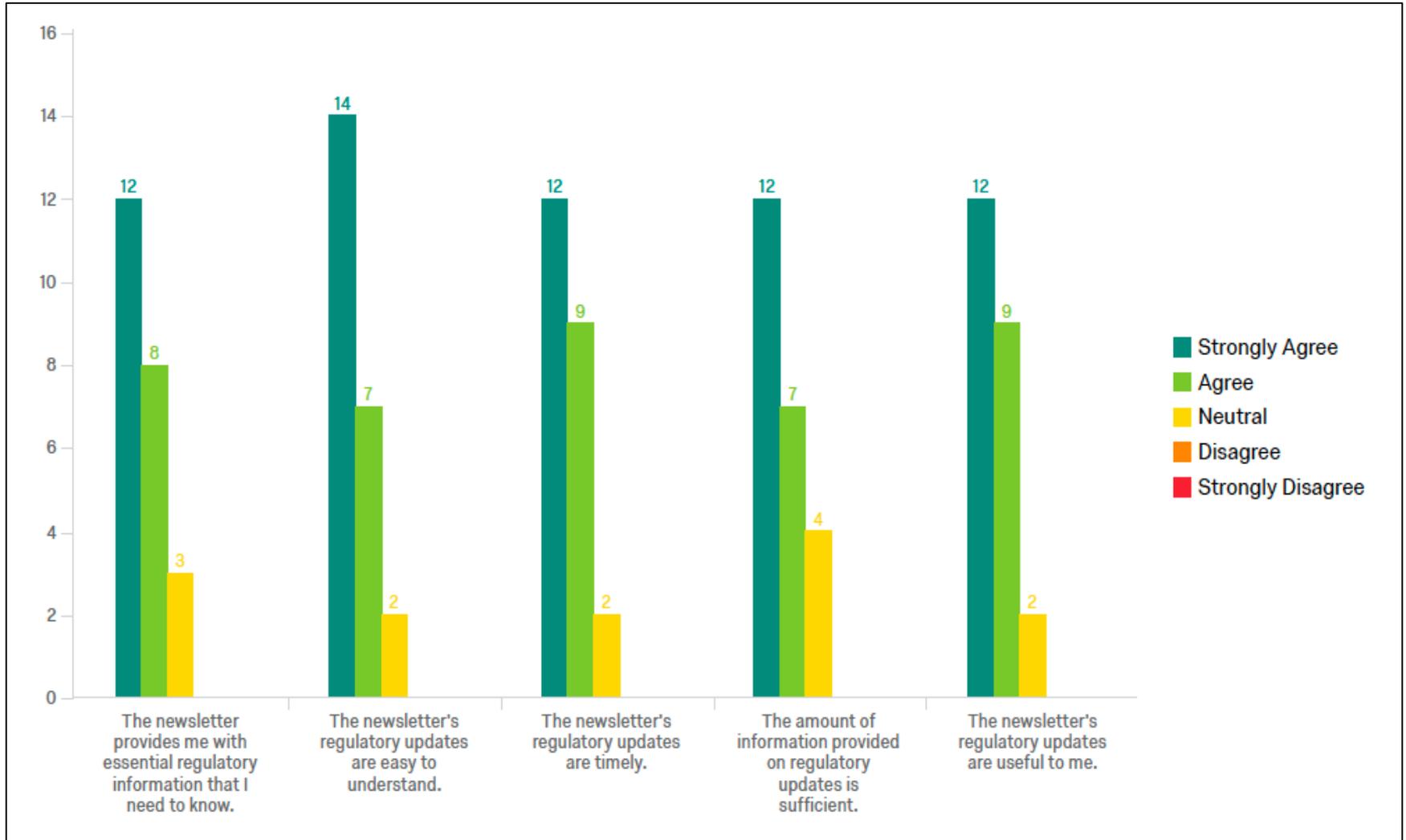
Tracking Out-of-State Students

< BACK

Slide 3 of 44

NEXT >

TOOL: Data & Surveys



Top 3 Takeaways

OHIO STATE

- ✓ Connect to the mission
- ✓ Complete a situation analysis to identify key messages & objectives
- ✓ Establish a regular communication schedule (and stick to it)

PURDUE

- ✓ Apply principles from strategic plan
- ✓ Focus message on the student
- ✓ Never give in. Never, never, never.
(Churchill, 1941)