

## Answers to the Remaining Questions from the April 24, 2019 Webcast

**1. What are the barriers to NC-SARA in CA? (if possible to summarize for institutions considering membership/sector is private non-profit)**

California is a large, complicated state. We are making progress... I would contact the new WICHE SARA Director as she may have more up to date news to share over the coming months:

Christina Sedney  
Director of Policy Initiatives and State Authorization  
Western Interstate Commission for Higher Education (WICHE)  
(p) 303.541.0238 | (e) [csedney@wiche.edu](mailto:csedney@wiche.edu)

**2. Are you looking for the CIP code of the course? Or the CIP code the student is majoring in?**

CIP is for programs. In most cases there will be a CIP code for a program that is then mapped to courses. We don't expect an institution to change or modify their classification system.

"The Classification of Instructional Programs (CIP) provides a taxonomic scheme that supports the accurate tracking and reporting of fields of study and program completions activity" according to the National Center for Educational Statistics (NCES).\* The first two digits represent the Program Area. NC-SARA wants institutions to report the CIP code of the learning placement that student is engaged in. In most instances, that CIP code would also be the CIP code of the major. For example, an Education major would engage in student teaching. That would be reported under CIP 13 Education. However, it is possible that an education major could be engaged in a learning placement in the field related to another content area. If that learning placement meets the criteria set forth in the 2019 Data Reporting Handbook, please report it. If in doubt, use your best judgment and please document these cases in the Comments field so that the NC-SARA Data Committee can consider them to refine the criteria and/or instructions for future reporting.

Source: CIP Codes, <https://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>, retrieved 4/25/19.

**3. Our institution has several learning centers located in states outside of our home state. These learning centers are all providing placements. Depending on how the regulations are interpreted, that may mean we need to report all of those placements as well. So to clarify, I need to obtain placement numbers for all students who are enrolled through our online programs and those who are enrolled through our learning centers, correct?**

Yes. NC-SARA is interested in collecting all activities and is asking for institutions to report all their OOSLP in states outside of the state where the institution that is granting the degree is located.

**4. Re CIP: if we are able to, may we further subdivide or would you prefer we only use the highest level?**

On the reporting web form - we have a drop-down system of reporting – so only the 47 (highest level) will be an option.

- 5. I'm confused about the CIPs to program/course question. My understanding is that CIPs are program codes. Not necessarily course codes. Courses are then mapped to programs. Would it not make more sense to report based on the degree or professional licensure CIPs that the course is tied to for the placement?**

CIP is traditionally used the way you describe above – however, institutions sometimes use them differently - to fit their needs. For the upcoming data reporting, please use the CIP codes as described in the *Data Handbook*.

- 6. Many of the academic programs at my institution “encourage” internships; however, if internships (or any other OOSLP) are NOT “required” for degree completion and are NOT required for graduation - although students “may” receive academic credit for internships, if they choose to, should we include these students in the OOSLP Report. NOTE: If credit is received, the students will pay a fee for credit, but my original understanding was that we would NOT report OOSLP that were not “required for degree or program completion.” Please clarify. Thank you so much.**

We would like you to report internships that are taken for credit. If a student takes an internship for credit and that credit is used to graduate – I would like you to report it. We will work on a clearer statement for next year.