



**The State Authorization Network (SAN) Awards  
The WCET SANSational Awards  
June 3, 2019**

The call for nominations for the WCET SANSational Award is now open!

The WCET SANSational Award recognizes outstanding efforts by SAN member institutions and organizations in developing a high-quality, comprehensive solution to a challenging state authorization issue. This award is meant to showcase good practice in state authorization work while encouraging others to strive for continued progress.

**Works Nominated for the WCET SANSational Award should:**

- Present solutions that meet the requirements and needs of regulators, SARA, the institution, or (most especially) students.
- Demonstrate a clear, comprehensive, and practical solution to meeting compliance requirements.
- Exhibit capability to be adapted or replicated as a model for others.

**Eligibility**

WCET SAN members (institutions, organizations, or corporations) in good standing are eligible to be nominated for a WCET SANSational Award. Members may nominate themselves for the award. Look to your own campus and to those of your network for successful works that meet the WCET SAN criteria. Encourage your colleagues to submit a nomination.

### **Awardee Selection**

The WCET SANSational Award Committee, comprised of Jeannie Yockey-Fine of Hogan Lovells US LLP, Sharyl Thompson of HER Consulting, Allison Rogers of Texas Woman's University (a 2018 WCET SANSational award winner), and Lisa Siefker of The Ohio State University (a 2017 WCET SANSational award winner) will review all nominations and select the recipients. The WCET SANSational Award Committee may grant a maximum of three awards per topic and reserves the right to grant fewer than three awards per topic.

### **Awardee Recognition**

Recipients of the 2019 WCET SANSational Award will:

- Be recognized in a WCET press release.
- Be recognized on the WCET and SAN websites as an award winner.
- Be recognized at the 2019 WCET Annual Meeting SAN Workshop to be held on November 4, 2019 in Denver.
- Be allowed to display the WCET SANSational Award logo on their website and printed materials indicating that they have been awarded the 2019 WCET SANSational Award.
- Have the option to present their nomination to all SAN members on a webinar.

### **Award Criteria**

The WCET SANSational Award recognizes outstanding efforts by SAN member institutions and organizations in applying an innovative solution to challenging state authorization work. Well-written nominations that directly address each criterion are encouraged for this competitive award. Each nomination should address each criterion thoroughly and include examples, such as links to the work. [This year, all nominations must be made using this form.](#)

## **The Awards for 2019**

WCET SANSational Award will be awarded separately in each of the following categories:

- **Licensure Programs:** Notifications and disclosures for professional licensure program status in each state.
- **Location and Data Reporting:** How do you identify where your students are located while taking online courses and/or doing internships, practicums, etc.? How does your institution report this information?
- **Compliance Innovations:** Institution policy, tools, compliance teams, or other inventive or novel compliance management practices.

### **Licensure-track Programs: Notifications and disclosures for professional licensure**

Institutions are required to provide clear notifications about an institution's status regarding professional licensure-track programs in each state per Federal and state regulations, in addition to SARA requirements (if the institution participates in SARA.) Please describe all the methods and locations you use to notify enrolled and prospective students and the messages you use to inform and if necessary, obtain an acknowledgment about your status regarding professional licensure-track programs. Also, who at your institution is involved in the tracking, reporting, and disclosure creation and maintenance?

Applicants should describe their process and address the following criteria on the nomination form

- **Visibility.** Describe all the places where enrolled and prospective students are informed about the acceptability of your professional licensure programs in each state, and how to find each one.
- **Ease of use.** Describe how the general public and the students can locate these disclosures.
- **Ease of understanding.** Provide the language your institution uses for these disclosures.

**Location and Reporting: How do you identify where your students are while taking online courses and/or doing internships, practicums, etc? And how do you report that information?**

To be successful in assuring compliance for institutional state authorization and requisite professional licensing board approvals for licensure-track programs, each institution needs to know where their students are when receiving the instruction and when doing a internship, practicum, etc., —and be able to report that information to internal and external stakeholders. Describe any technologies or tools used to determine, track, and report on student location. Also, who at your institution is involved in the tracking and reporting for student location? SAN is searching for clear, comprehensive, and practical solutions.

Applicants should describe their processes and address the following criteria: on the nomination form

- Comprehensive. Describe the process (or processes) used to account for all out-of-state students enrolled in distance education courses and/or out-of-state field experiences (internships, field trips, etc.). Describe the roles of the individuals involved in creating these tools and processes.
- Frequency. Describe the frequency with which you identify where your students are located and why you believe that frequency is appropriate. Who do you report this information to?
- Student Requirements. Describe how your processes address a student who wishes to opt out of identifying the location of field experiences. Describe what your institution does if/when you learn a student is located in a state where the activity is not authorized, or the activity does not meet prerequisites for licensure or certification in the state.
- Practical. How do your processes limit the burdens on administrators and students, while still meeting regulatory requirements?

**Compliance Innovations: Institution policy, tools, compliance teams, or other inventive or novel compliance management practices.**

Institutions must determine effective methods to create compliance management plans. These methods are completed by teams of key stakeholders or individual staff members. Please describe the innovative methods, practices, tools, or other inspired processes your institution has implemented to manage compliance. Also, describe how you got “buy-in” from those involved in or responsible for state authorization, SARA, or professional licensure compliance.

Applicants should describe their process and address the following criteria: on the nomination form with link

- Development process. Describe how you created this innovation. Include the steps from idea inception through implementation and who was involved at each phase.
- Ease of understanding. Describe how the innovation was communicated to and received by your institution.
- Ease of use. Describe how another institution may adapt your innovation to their institution.
- Administrative details: Please provide any other details germane to your innovation. (for example: amount of time it took for the entire process, how the budget was affected, what department funded the innovation, etc.)

**Deadline to Apply: July 1, 2019**

**How to apply:** [Submit nominations via this form.](#)

**All Award winners will be notified by August 31, 2019.**

**Questions:**

On the process or status of nominations:

Dan Silverman at [dsilverman@wiche.edu](mailto:dsilverman@wiche.edu)

On the suitability of a potential nomination:

Cheryl Dowd at [cdowd@wiche.edu](mailto:cdowd@wiche.edu) or 303-541-0210