

State Institutional Approval Quick Chart

State	Higher Education Approval Agency	Oversight Process/Authority	Agency Contacts	Oversight of Online Courses?	Notes:
Alabama	Commission on Higher Ed (ACHE)	Non-Resident Institution Process	Jim Conely jim.conely@ache.edu	Yes	
	Alabama Community College System (ACCS)	Process	Tivoli Nash Tivoli.nash@accs.edu	Yes	
Alaska	Commission on Postsecondary Education	Authorization Process/Exemption	Patricia Nickell-Zimmerman patricia.nickell-zimmerman@alaska.gov	No*	Submit short application for an exemption. One time application cost: \$100
Arizona	Board for Private Postsecondary Education	Regulations	Keith Blanchard Keith.blanchard@azppse.gov	No*	There is difficulty with this authority language. Not clear about oversight. Contact the agency.
Arkansas	Division of Higher Education	Process	Alana Boles alana.boles@adhe.edu	Yes	
	Arkansas State Board of Private Career Education	Process	Brenda Germann Brenda.germann@arkansas.gov	Yes	
California	Bureau for Private Postsecondary Education	For Profit Registration Process	Dr. Michael Marion, Jr Michael.Marion@dca.ca.gov	No*	No oversight of public or private non-profit. BUT For-profit institutions are subject to oversight.
Colorado	Department of Higher Education	Authority (3.17(b))	Heather Delange heather.delange@dhe.state.co.us	No	Private Occupational School questionable as not clear direction about oversight or exemption.
	Colorado Division of Private Occupational Schools	Authority * maybe the definition of operating??		No*	

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Connecticut	Office of Higher Education	Out-of-State Online Registration	Sean Seepersad, PhD SSeepersad@ctohe.org	Yes	See temporary waiver registration thru August 31, 2020.
Delaware	Department of Education	Approvals & Renewals	IHE@doe.k12.de.us	Yes	
District of Columbia	Higher Education Licensure Commission	Process FAQ	Angela H. Lee Angela.Lee@dc.gov	Yes	
Florida	Florida Department of Education	Authority/regulations	Susan Hood Susan.Hood@fldoe.org	No	
Georgia	Nonpublic Postsecondary Education Commission	Process	Laura Vieth laurav@gnpec.ga.gov	Yes	
Guam				Unknown	
Hawaii	Post-secondary Education Authorization Program (HPEAP)	Authority/FAQ's	Bobbi Lum-Mew blummew@dcca.hawaii.gov	No	
Idaho	Idaho Board of Education Private Colleges and Proprietary Schools	Authority – w/no physical presence	Tamara Baysinger Tamara.Baysinger@osbe.idaho.gov	No	

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Illinois	Board of Higher Education	Authority – w/no physical presence	Nkechi Onwuameze, PhD sara@ibhe.org	No	
Indiana	Department for Workforce Development	Process	OCTS@dwd.in.gov .	Yes	
	Board for Proprietary Education		Ross Miller rmiller@che.in.gov	Yes	
	Commission of Higher Education		Ken Sauer ksauer@che.in.gov	Yes	
Iowa	College Student Aid Commission	Process	Jayne M. Smith jayne.smith@iowa.gov	Yes	
Kansas	Board of Regents	See Private/Out of State guidelines See also: 74-32.163. Definitions	Crystal Puderbaugh cpuderbaugh@ksbor.org	No*	Review def. of Physical presence for applicability
Kentucky	Commission on Postsecondary Education	Process Legislation	Sarah Levy sarah.levy@ky.gov	Yes	
	Commission on Proprietary Education	Forms & Legislation		Yes	
Louisiana	Board of Regents	Process	Melissa Anders Melissa.Anders@laregents.edu .	No*	No oversight of online courses, but field experiences require oversight
Maine	Department of Education	Exemption Process	Mr. Angel Martinez Loredo Angel.Loredo@maine.gov	No*	Must take exemption survey

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Maryland	Higher Education Commission	Out-of-State Online Registration	Emily Dow Emily.dow@maryland.gov	Yes	
Massachusetts	Department of Higher Education (DHE)	Process Out-of-state Institution Inquiry	approvalquery@bhe.mass.edu	No*	Must fill out the inquiry form
Michigan	Department of Licensing and Regulatory Affairs	Process	James R. Farhat, Specialist farhatj@michigan.gov	Yes	A 2017 law effective 9/23 may change this.
Minnesota	Office of Higher Education	Process	Betsy Talbot Betsy.Talbot@state.mn.us	Yes	
Mississippi	Commission on College Accreditation	Authority	Menia Dykes mdykes@mississippi.edu	No*	No oversight but appears the institution must make a communication with the state agency. Check ISP location.
	Office of Proprietary Schools	Authority 2.16	Kim Verneuille kverneuille@mccb.edu	No*	
Missouri	Department of Higher Education	Process	Alicia Erickson Alicia.Erickson@dhewd.mo.gov	Yes	

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Montana	Board of Regents	Process	Joe Thiel jthiel@montana.edu	Yes	Short application
Nebraska	Department of Ed, Private Postsecondary Career Schools	Process	Marisol Birth Marisol.birth@nebraska.gov	Yes	
	Coordinating Commission for Postsecondary Education	Authority	Kathleen Fimple kathleen.fimple@nebraska.gov	No	
Nevada	Commission on Postsecondary Education	Nevada Exemption for Distance Education	Kelly D. Wuest kdwuest@detr.nv.gov	No*	Must submit exemption request – institution should check about experiential learning
New Hampshire	Department of Education	Authority*	Laura A. Stoneking laura.a.stoneking@doe.nh.gov	No*	Possibly no oversight based upon physical presence def. No exemption obvious. Contact the agency.
New Jersey	Office of the Secretary of Higher Education	Authority	Eric Taylor, Esq. eric.taylor@oshe.nj.gov	No	No oversight for online but must check about experiential learning.
New Mexico	Higher Education Department	Process	Pascal Buser Pascal.buser@state.nm.us	Yes	

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New York	Office of College and University Evaluation	Explanation and Distance Ed Application Process	IHEauthorize@nysed.gov	Yes	
	Adult Career and Continuing Ed Services	Policy	Online form http://www.acces.nysed.gov/contact-us	Yes	
North Carolina	University of NC System	Policy on Standards for Licensure	Stateauthorization@northcarolina.edu	Yes	
	Office of Proprietary School Service	Authority	Scott Corl corls@nccommunitycolleges.edu	No	
North Dakota	University System	Process	Cheryl Thompson cheryl.thompson@ndus.edu	Yes	Short application for online only -\$250 Exemption if not operating in the state or for clinicals/internships
	Career and Technical Education Office	Authority	Michael Netzloff mnetzloff@nd.gov	Yes	
Northern Mariana Islands				Unknown	

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Ohio	Department of Higher Education	Academic Program Approval	Matt Exline mexline@highered.ohio.gov	No	Contact agency for letter of exemption.
	Board of Career Colleges and Schools	Authorization of Distance Education Programs	John Ware John.ware@scr.state.oh.us	No*	License required for For-Profit
Oklahoma	Regents for Higher Education	Authority p3-4	Daniel Archer darcher@osrhe.edu	No	Online appears not to have oversight by Regents.
	Board of Private Schools	Process	Angela Moore angela.moore@obpvs.ok.gov	Yes	
	Board of Career and Technology Education	Process	Marcie Mack Marcie.Mack@careertech.ok.gov	Yes	
Oregon	Office of Degree Authorization	Process	Veronica Dujon Veronica.dujon@state.or.us	Yes	
	Private and Career Schools	Process	Veronica Dujon Veronica.dujon@state.or.us	Yes	
Pennsylvania	Department of Education	Process for Registration	Gina Wetten giwetten@pa.gov	Yes	

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Puerto Rico	Consejo de Educacion de Puerto Rico (Google translate is available)	Exemption Registry Application for Higher Education Institutions	David Boaz dboaz@estado.pr.gov Damaris Nolasco dnolasco@estado.pr.gov	TBD	But must fill out exemption application
Rhode Island	Office of the Postsecondary Commissioner	Policy on Distance Learning	Deanna Velletri Deanna.velletri@riopc.edu	Yes	
South Carolina	Commission on Higher Education	Authority	Peggy Simons psimons@che.sc.gov	No	
South Dakota	Secretary of State	Authority	Krista Rounds Krista.rounds@state.sd.us	No	
Tennessee	Higher Education Commission	Authority	Julie Woodruff julie.woodruff@tn.gov	No	
Texas	Higher Education Coordinating Board	Authority	Cathie Maeyaert Cathie.Maeyaert@highered.texas.gov	No*	Need approval to offer experiential learning
	Texas Workforce Commission	Process	Milan George Milan.george@twc.state.tx.us	Yes*	Communication reqd even if license is not.
US Virgin Islands	Department of Education		Camille McKayle cmckayl@uvi.edu	Unknown	

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Utah	Division of Consumer Protection	FAQ's	Marla Winegar mwinegar@utah.gov	Yes	
Vermont	Agency of Education	Authority (176a(e)(5))	Cassandra Ryan Cassandra.Ryan@vermont.gov Emily Simmons emily.simmons@vermont.gov	No*	Appears to be online only without oversight. Contact Agency.
Virginia	State Council of Higher Education	Distance Education Approval for Certified Programs	Sandra Freeman SandraFreeman@schev.edu Alfonso Wells AlfonsoWells@schev.edu	Yes, but not until 7/1/22	Until 7/1/22, no authorization required for solely online courses.
Washington	Student Achievement Council	Authority	Tivoli Sharp tivolis@wsac.wa.gov	No*	Experiential learning requires state institutional approval.
	Workforce Training and Education Coordinating Board	Authority	Sam Loftin samL@wsac.wa.gov	No*	
West Virginia	Higher Education Policy Commission	Authority	Nikki Bryant Nikki.bryant@wvhepc.edu	No	Non-profits and publics are exempt, for profits can seek approval.
	Council for Community and Technical College Ed	Authority (3.1)	Carrie Watters Carrie.watters@wvhepc.edu	No	

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Wisconsin	Education Approval Program	Approval Information <hr/> Approval Flow Chart	Monique Currie Monique.Currie@wtcsystem.edu	Yes & No*	Public institutions do not require approval. For Profit and Non-Profit private institutions must seek approval.
Wyoming	Private School Licensing	Licensing Application	Elaine Marces Elaine.marces@wyo.gov	Yes*	Short application and low cost.

- **Institutions should review requirements to determine applicability to the activities of the institution.**
- **These determinations were made based on basic research of agency websites and regulation/statutes shared by the agencies and in the most conservative assessment of the requirements.**
- Please note the date stamp for timeliness of the information.
- The quick chart was developed to provide swift direction for information to start research of state institutional approval requirements.
- Find more detailed information for each state, please review [The State Authorization Guide](#).
- The quick chart should not be considered to be or used as legal advice.