# 5 FYI's

to make the most of WCET & SAN's community discussion platform



## What is wcetMIX?

- Virtual discussion platform for WCET & SAN members
- Members utilize "MIX" to:
  - Seek ideas & models to implement a compliance solutions
  - Discuss technologies which support their work
  - Share or compare information about a compliance issue, rule or ask of emerging issues/questions
- Additional features
  - Member only content
  - Community Specific Libraries: Resources shared/curated in addition to SAN website





### **FAQ & Tutorial Videos**

View common questions and links to get started.



Communities

2

Two communities: WCET SAN Coordinator & WCET SAN Network

## Frequency of communications

Adjust notices to daily or weekly digest.

# 3

## Accessing the Library

Files shared in posts & other resource material.



## Reply to discussion

Respond directly to inquirer or to the discussion thread.



## FAQ & Tutorial

Contact Us Terms and Conditions Help/FAQs WCET Home Page WCET SAN Home P



#### The hub for WCET and WCET SAN Communities

Home Communities ▼ Member Only Content Directory ▼ Events ▼ Browse ▼ Participate ▼

HELP/FAQS

#### Help/FAQs

Introducing new MIX Video Tutorials.

Learn all about using MIXI Check out our video tutorials, including:

- · Tour of wcetMIX Platform.
- · Participating in MIX.
- · wcetMIX Profile.
- · wcetMIX Digest Settings.

For more information on using MIX, see the answers to frequently asked questions below:

#### General

- . What is my username/password?
- . How do I log into MIX for the first time?
- How do I join MIX?
- · How do I update my contact information?
- . How do I control what information is visible on my profile?
- I'm receiving emails from MIX but I can't send them (or other issues with receiving MIX/WCET content), what can I do?

#### Contacts / Connections

How do I find other members?



Log into wcetMIX and select "Help/FAQs" in the top menu

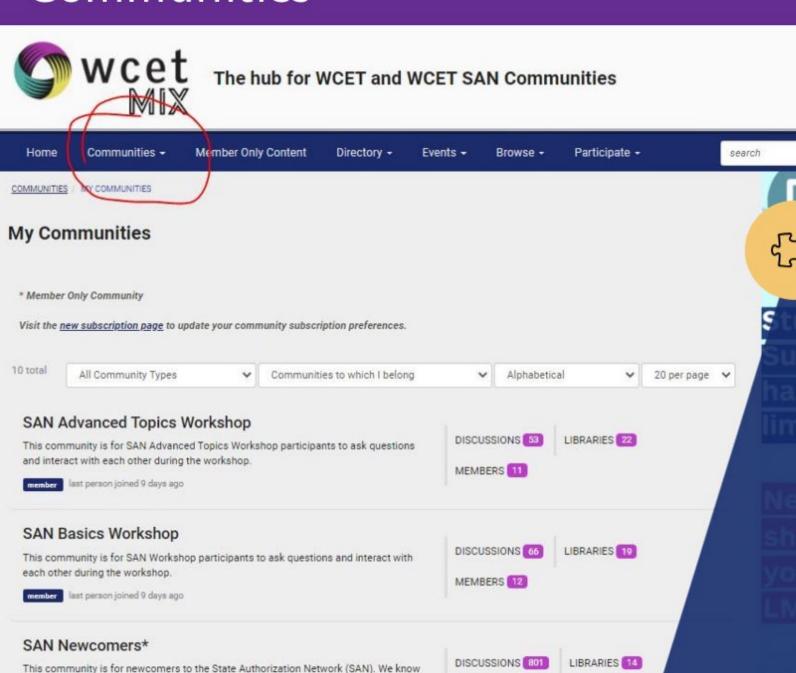


Access tour of the platform, how to's, basics of MIX



Tips - Adjusting your profile, updating contacts

## Communities



 On your Communities page, you can view the networks you belong to, along with the total number of users in each.

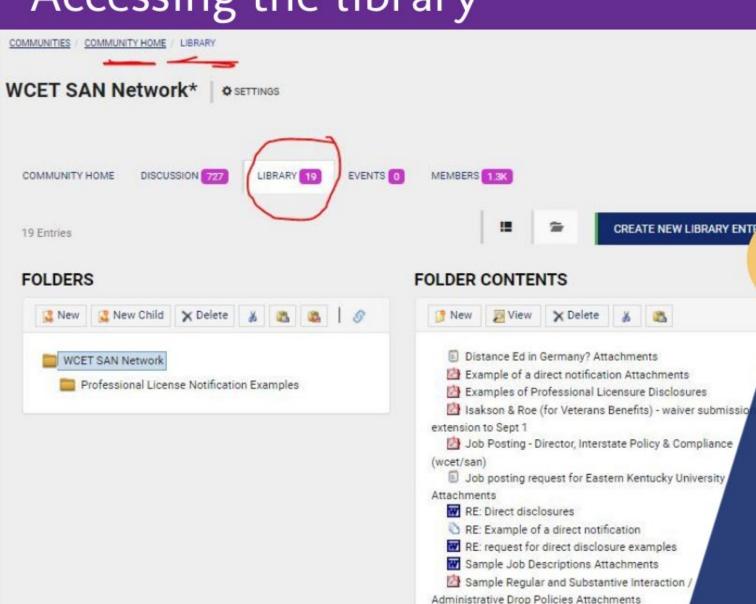
- SAN Coordinators will belong to the "WCET SAN Coordinator" community.
- Anyone at a SAN institution may join the "WCET SAN Network" community. SAN Coordinators will also be included in this community.

# Frequency of Communications

#### NOTIFICATION SETTINGS Automatically set community discussion emails to "No Email" when a community is added to a consolidated digest. COMMUNITY NAME 10 Communities Consolidated Conso Discussion Email **Daily Digest** Community SAN Advanced Topics Workshop REAL TIME REAL TIME SAN Basics Workshop SAN Newcomers\* REAL TIME WCET Ask the Expert \* DAILY DIGEST WCET Discuss\* REAL TIME REAL TIME WCET News\* WCET SAN Coordinators\* REAL TIME WCET SAN Network\* REAL TIME

- Navigate to your profile and click on the "My Account" tab.
- Choose "Community Notifications" from the drop-down menu.
- On that page, there are subscription options:
  - Real time
  - · Daily digest
  - No Email

## Accessing the library

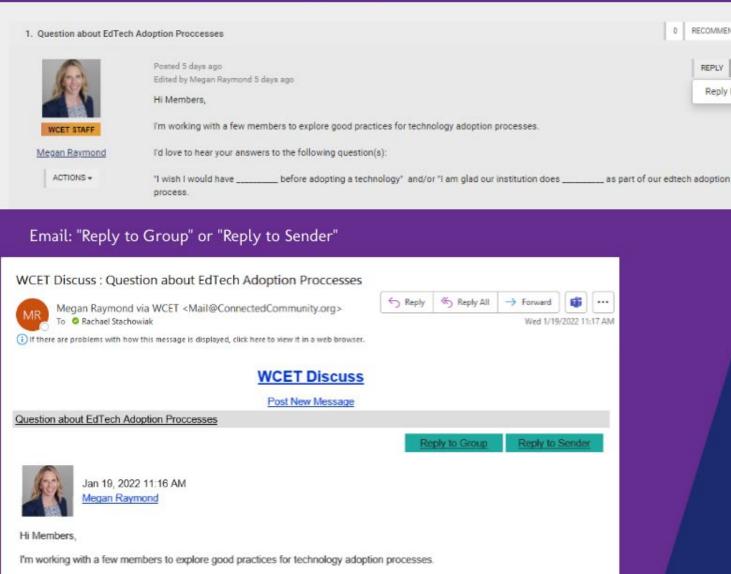


★ ② SAN Advisory Group - Voting is open
③ Student Location Question Attachments
⑤ Student Location Question Attachments
② Summary of Response to SAN Coordinate

- Libraries are organized by "Community"
- Repository of shared files specific to wcetMIX:
  - Resources shared in discussion post
  - Additional member only content
- Reminder: Materials shared here are in addition to member content available through the SAN website.

## Reply to discussions

wcetMIX Platform: "Reply" or click to "Reply Privately"



 Participate in community discussions in the wcetMIX platform, or directly in your email.

REPLY +

Reply Privately

- Direct "Reply Privately" or "Reply to sender" for simple comments, such as, "Same for me!" or "Thank you".
- Group "Reply" or "Reply to Group" to share knowledge, experience or resources which may benefit others.

## Want to know more?

Learn more about member communities:

wcet.wiche.edu/for-members/member-onlycommunity-overview

For information about <u>SAN</u> member communities and emails, contact **Leigha Fletcher at <u>Ifletcher@wiche.edu</u>** 

