



## 2023 SANsational Award Nomination Form

**Instructions:** Please click to review “[Call for Nominations](#)” prior to submission. Complete all information requested on this form. **Incomplete entries will not be presented to the selection committee.**

### CATEGORY

#### Licensure Programs: Managing state approvals, disclosures, and notifications

Licensure-track programs require special attention to detail. Institutions may need to seek program approval by a state licensing board to offer the program(s) in that state. Additionally, institutions that participate in federal programs (Title IV and Veterans Assistance) and reciprocity through SARA, must provide clear notifications about an institution's status regarding professional licensure-track programs in each state per Federal and state laws & regulations. Submissions in this category may explore some or all the following:

- How do you determine if a program needs individual approval from a state professional licensing board?
- How do you manage approval procedures, maintenance, and cross-institution coordination for state board requirements?
- How do you determine if your program(s) meet the professional licensure requirements in each state?
  - How do you communicate that information to students, prospective students, staff, administration, and faculty?
- How does your state compliance work connect to disclosures and federally required notifications for purposes of Title IV and Veterans Administration program participation?
- How does the institution pivot, plan and address changing state or federal rules?

### Contact Information

*Provide information for the person submitting the nomination. This is also the person who will be notified of the nomination outcome.*

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

### About the nominated institution

Institution Name \_\_\_\_\_

Brief description of  
the institution \_\_\_\_\_

### About the Project

Title of Project \_\_\_\_\_

Description of Project

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### Processes

*Describe how the institution conducts research, prepares, and seeks applicable approvals, and drafts/disseminates applicable disclosures. Explain how these processes engage institution-wide stakeholders.*

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### Ease of Use

*Explain how the public and the students receive and inquire of state approvals and/or disclosures.*

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### Ease of Understanding

*Provide the language and explain why your institution took that approach for compliance practice. Describe the institution's student friendly and transparent practices.*

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### Supporting documentation

*In the fields below, please insert applicable hyperlink(s) to supporting webpages, screenshots, or other supporting documents specific to the project nomination.*

Hyperlink A

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Hyperlink B

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Hyperlink C

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Hyperlink D

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*(check) I do not wish to submit any supplemental material.*